



PILOTS POINT
MARINA

63 PILOTS POINT DRIVE | WESTBROOK, CT 06498
860.399.7906 • BYY.COM

2018/2019 Decommissioning & Commissioning Work Checklist

Customer Name _____

Boat Name _____

PLEASE CHECK OFF THE WORK THAT YOU WOULD LIKE PERFORMED AND SIGN BELOW. **PRICES ARE FOR LABOR ONLY** (UNLESS OTHERWISE NOTED). FLAT RATES (PER FT CHARGES) ARE A **GUIDELINE**. IF ADDITIONAL LABOR IS REQUIRED TO WINTERIZE/COMMISSION ENGINE(S) OR SYSTEM(S), UNSTEPPING / STEPPING AND/OR STORING MASTS, THE LABOR WILL BE BILLED AT THE RESPECTIVE DEPARTMENT'S HOURLY RATE. PRICES **DO NOT** INCLUDE FREIGHT CHARGES IF APPLICABLE. MATERIALS, SALES TAX, SUBCONTRACT, FREIGHT, AND A 1.5% ENVIRONMENTAL COMPLIANCE CHARGES ARE EXTRA AND WILL BE APPLIED ACCORDINGLY. WORK ORDERS FOR DECOMMISSIONING/COMMISSIONING AND/OR OTHER SERVICES WILL BE BILLED AS WORK PROGRESSES AND MAY BE PARTIALLY BILLED OVER SEVERAL MONTHS TIME.

WEEK BOAT WILL BE READY TO HAUL AND DECOMMISSION:

SEPTEMBER 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

WEEK BOAT WILL BE READY TO LAUNCH AND COMMISSION:

APRIL 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

<input type="checkbox"/> HAUL BOAT ONLY 2018	<input type="checkbox"/> LAUNCH BOAT ONLY 2019
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MECHANICAL DECOMMISSIONING 2018

MECHANICAL COMMISSIONING 2019

MECHANICAL LABOR IS \$118.00/HR. UNLESS NOTED OTHERWISE. MATERIALS ARE NOT INCLUDED IN ANY PRICES.

<input type="checkbox"/> SEA TRIAL PRIOR TO DECOMMISSIONING		<input type="checkbox"/> SEA TRIAL AFTER COMMISSIONING	
<input type="checkbox"/> DECOMMISSION ENGINE(S) 1-5 CYLINDER	\$172.00 EACH	<input type="checkbox"/> COMMISSION GAS ENGINE(S)	\$162.00 EACH
<input type="checkbox"/> DECOMMISSION ENGINE(S) 6 CYLINDER	\$187.00 EACH	<input type="checkbox"/> COMMISSION DIESEL ENGINE(S)	\$162.00 EACH
<input type="checkbox"/> DECOMMISSION 8+ CYLINDER ENGINE(S)	\$222.00 EACH		





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<input type="checkbox"/> REMOVE OUTDRIVE		<input type="checkbox"/> REINSTALL OUTDRIVE	
<input type="checkbox"/> SERVICE OUTDRIVE			
<input type="checkbox"/> DECOMMISSION OUTBOARD <35HP	<input type="checkbox"/> DECOMMISSION OUTBOARD >35HP		
<input type="checkbox"/> REMOVE OUTBOARD	<input type="checkbox"/> SERVICE OUTBOARD	<input type="checkbox"/> REINSTALL OUTBOARD	<input type="checkbox"/> COMMISSION OUTBOARD
<input type="checkbox"/> DECOMMISSION GENERATOR		<input type="checkbox"/> COMMISSION GENERATOR	
<input type="checkbox"/> DECOMMISSION HEAD(S)		<input type="checkbox"/> COMMISSION HEAD(S)	
<input type="checkbox"/> PUMP OUT AND DECOMMISSION HOLDING TANK		<input type="checkbox"/> COMMISSION HOLDING TANK (ALL Y-VALVES WILL BE LEFT IN HOLDING TANK POSITION)	
<input type="checkbox"/> DECOMMISSION FRESH WATER SYSTEM		<input type="checkbox"/> COMMISSION FRESH WATER SYSTEM (CHECK FOR LEAKS, HOOK UP WATER HEATER, IF POSSIBLE)	
<input type="checkbox"/> DECOMMISSION SALT WATER SYSTEM		<input type="checkbox"/> COMMISSION SALT WATER SYSTEM	
<input type="checkbox"/> DECOMMISSION AIR CONDITIONING SYSTEM		<input type="checkbox"/> COMMISSION AIR CONDITIONING SYSTEM	
<input type="checkbox"/> DECOMMISSION REFRIGERATION/ICE MAKER		<input type="checkbox"/> COMMISSION REFRIGERATION SYSTEM	
<input type="checkbox"/> DECOMMISSION WATER MAKER		<input type="checkbox"/> COMMISSION WATER MAKER	
<input type="checkbox"/> DECOMMISSION BILGE AND SUMP PUMPS		<input type="checkbox"/> SANITIZE WATER SYSTEM	
<input type="checkbox"/> REMOVE PROPANE TANKS		<input type="checkbox"/> FILL AND REINSTALL TANKS (REMOVED BY YARD)	
<input type="checkbox"/> CHARGE, LOAD TEST, AND DISCONNECT BATTERIES (OUTSIDE STORAGE)		<input type="checkbox"/> RECONNECT BATTERIES	
<input type="checkbox"/> CHARGE AND MONITOR BATTERIES (INSIDE STORAGE ONLY)			

MECHANICAL SERVICE WORK:

<input type="checkbox"/> CHANGE OIL & FILTER (ENGINE)		<input type="checkbox"/> CHANGE OIL AND FILTER (GENERATOR)	
<input type="checkbox"/> OIL ANALYSIS (ENGINE)	\$90.00 EACH	<input type="checkbox"/> OIL ANALYSIS (GENERATOR)	\$90.00 EACH
<input type="checkbox"/> CHANGE FUEL FILTER (ENGINE)		<input type="checkbox"/> CHANGE FUEL FILTER (GENERATOR)	
<input type="checkbox"/> CHANGE TRANSMISSION FLUID		<input type="checkbox"/> REPLACE CUTLASS BEARING(S)	
<input type="checkbox"/> REPLACE ENGINE AND GENERATOR ZINCS		<input type="checkbox"/> CHECK AND LUBRICATE STEERING SYSTEM	
<input type="checkbox"/> REPLACE EXTERNAL ZINCS		<input type="checkbox"/> SERVICE SEACOCKS	
<input type="checkbox"/> CHECK AND CLEAN RUNNING GEAR		<input type="checkbox"/> SERVICE MAX PROPELLER	
<input type="checkbox"/> REMOVE PROPELLERS FOR RECONDITIONING & REINSTALLATION		<input type="checkbox"/> SERVICE WINDLASS	





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<input type="checkbox"/> CHANGE WATER PUMP IMPELLER(S)	<input type="checkbox"/> CHANGE GENERATOR WATER PUMP IMPELLER(S)
<input type="checkbox"/> REPACK STUFFING BOX	<input type="checkbox"/> SERVICE BOW THRUSTER

SHRINK WRAP: MATERIALS ARE NOT INCLUDED IN ANY PRICES. CALL FOR QUOTES FOR SHRINKWRAPPING BOATS WITH MAST(S) STEPPED, FLYBRIDGES, TOWERS, OR WET STORED. SHRINK WRAP PRICE NOT INCLUDE ANY REPAIRS TO SHRINK WRAP DUE TO STORM DAMAGE DURING WINTER STORAGE. IF SUCH DAMAGE OCCURS, PILOTS POINT MARINA WILL NOTIFY OWNER AND ANY REPAIRS AUTHORIZED WILL BE BILLED AT REGULAR RATES. SHRINK WRAP MATERIALS MUST BE RECYCLED. IF SHRINK WRAP IS NOT DISPOSED OF PROPERLY, CUSTOMER WILL BE CHARGED BY PILOTS POINT MARINA FOR RECYCLING.

<input type="checkbox"/> REMOVE ANTENNA, CANVAS, OUTRIGGERS	<input type="checkbox"/> REINSTALL ANTENNA, CANVAS, OUTRIGGERS
<input type="checkbox"/> BOATS UP TO 30'	\$19 PER FOOT
<input type="checkbox"/> BOATS 30' TO 40'	\$21 PER FOOT
<input type="checkbox"/> BOATS 40' TO 50'	\$23 PER FOOT
<input type="checkbox"/> BOATS OVER 50', WET STORED, OR MAST STEPPED	CALL FOR QUOTE
	<input type="checkbox"/> REMOVE AND/OR DISPOSE OF SHRINK WRAP PRIOR TO LAUNCH

RIGGING DECOMMISSIONING AND COMMISSIONING: RIGGING LABOR IS \$98.00 PER HOUR UNLESS OTHERWISE NOTED. MATERIALS ARE NOT INCLUDED IN ANY PRICES. "PREPARE MAST TO STEP" INCLUDES DISCONNECTING WIRING, HYDRAULICS, BACKSTAY RADARS, REMOVAL OF BOOMS, NECESSARY FURNITURE, RUNNING RIGGING, REMOVING TAPE TO ACCESS PINS, AND LOOSEN TURNBUCKLES. "UNSTEP MAST" IS DEFINED AS DISCONNECTING STANDING RIGGING (REMOVING CLEVIS PINS) AND REMOVING MAST ONLY. "STEP MAST" IS DEFINED AS INSTALLING MAST, CONNECTING STANDING RIGGING, AND INSTALLING CLEVIS PINS ONLY; BOAT NOT READY TO SAIL. "DOCKSIDE TUNE" INCLUDES INSTALLING WEDGES AND MAST BOOT, TIGHTENING TURNBUCKLES AND RIGGING BACK TO TUNED MARKS, PINNING AND TAPING, INSTALLING RADAR(S), AND HYDRAULICS (IF REMOVED), INSTALLING WIRING, HANGING BOOM(S), AND RUNNING RIGGING LINES. OWNERS ARE RESPONSIBLE FOR TUNING UNDER SAIL.

<u>RIGGING DECOMMISSIONING</u>		<u>RIGGING COMMISSIONING</u>	
<input type="checkbox"/> PREPARE MAST TO UNSTEP		<input type="checkbox"/> PREPARE MAST TO STEP	
<input type="checkbox"/> UNSTEP MAST	\$7.00/FT. SPAR LENGTH	<input type="checkbox"/> STEP MAST	\$7.00/FT. SPAR LENGTH
<input type="checkbox"/> PREPARE MAST TO STORE		<input type="checkbox"/> DOCKSIDE TUNE MAST (AS DEFINED)	
<input type="checkbox"/> REMOVE SAILS (MAIN AND JIB)		<input type="checkbox"/> INSTALL SAILS	

RIGGING SERVICE WORK

<input type="checkbox"/> INSPECT MAST AND STANDING RIGGING	<input type="checkbox"/> SERVICE AND CLEAN ROLLER FURLER
<input type="checkbox"/> CHECK AND LUBRICATE STEERING SYSTEM(SAIL)	<input type="checkbox"/> CLEAN AND LUBRICATE WINCHES
<input type="checkbox"/> CLEAN AND LUBRICATE TURNBUCKLES	<input type="checkbox"/> REMOVE LIFE RAFT/EPIRBs/ FIRE EXTINGUISHERS FOR SERVICE AND REINSTALLATION





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PAINT: PAINT LABOR IS \$98.00 PER HOUR UNLESS OTHERWISE NOTED. MATERIALS ARE NOT INCLUDED IN ANY PRICES. LWL IS LENGTH OVERALL AT WATERLINE.

<input type="checkbox"/> PAINT BOTTOM (SAIL) ROLL ONE COAT	\$16.00 PER FOOT LWL	<input type="checkbox"/> PAINT BOTTOM (POWER) ROLL ONE COAT	\$19.00 PER FOOT LWL
<input type="checkbox"/> PAINT BOTTOM (SAIL) ROLL TWO COATS	\$21.00 PER FOOT LWL	<input type="checkbox"/> PAINT BOTTOM (POWER) ROLL TWO COATS	\$25.00 PER FOOT LWL
<input type="checkbox"/> PAINT CENTERBOARD		<input type="checkbox"/> CLEAN AND WAX HULL	\$72.00 PER HOUR
<input type="checkbox"/> VARNISH OR OIL EXTERIOR TEAK	\$78.00 PER HOUR	<input type="checkbox"/> CLEAN AND WAX SUPERSTRUCTURE	\$72.00 PER HOUR
<input type="checkbox"/> CLEAN BOAT INTERIOR		<input type="checkbox"/> CLEAN BOAT EXTERIOR	

OTHER WORK / COMMENTS:

KEYS OR COMBINATION MUST BE PROVIDED OR DELAYS WILL OCCUR. RATES ARE BASED ON VESSELS THAT ARE LAND STORED. ADDITIONAL CHARGES WILL INCUR IF BATTERIES ARE REMOVED OR FOUND DISCHARGED BEFORE WINTERIZATION. THE MARINA IS NOT RESPONSIBLE FOR WINTERIZATION ARRANGED AFTER FREEZING WEATHER COMMENCES.

WE ASK THAT YOU PLEASE READ THE GENERAL YARD RULES & CONDITIONS ATTACHED TO THIS AGREEMENT, AND THAT YOU UNDERSTAND THEM FULLY BEFORE SIGNING. IF YOU HAVE ANY QUESTIONS PLEASE GIVE US A CALL. BILLS WILL BE PROCESSED MONTHLY. INVOICES ARE DUE UPON RECEIPT. A 1% SERVICE CHARGE (12% ANNUALLY) WILL BE ADDED TO ALL BALANCES 30 DAYS PAST DUE. ALL LEGAL AND COLLECTION FEES ARE THE RESPONSIBILITY OF THE VESSEL OWNER. ALL BILLS MUST BE PAID PRIOR TO LAUNCH.

OWNER'S SIGNATURE

DATE _____/_____/_____

I HAVE READ THE CONDITIONS STATED HEREIN AND REQUEST THAT THE WORK INDICATED ABOVE BE PERFORMED. I UNDERSTAND THAT SERVICE WORK IS PERFORMED IN SEQUENCE OF RECEIPT.

